

Windsor
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1977

**ANNUAL
REPORTS
OF**

W I N D S O R

New Hampshire

INCORPORATED 1798

TOWN AND SCHOOL DISTRICT

1977

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TOWN OFFICERS

Auditor

Emily Werner

Moderator

Louis Werner

Town Clerk

Rita Johnson

Town Treasurer

Pauline C. Wilton

Collector of Taxes

Beverly A. Hines

Selectmen and Assessors

Ronald Houghton

Eric Wilton

William McNamee

Term Expires 1978

Term Expires 1979

Term Expires 1980

Trustees of Trust Funds

Gertrude Barclay '78

Beverly A. Hines '80

Joan Cuddy '79

Constables

Ronald Houghton

C. Joseph Nelson

Thomas H. Hines Jr.

Russell Mallquist

Supervisors

Annie Duefield

Gertrude Barclay

Pauline C. Wilton

State of New Hampshire
TOWN WARRANT

To the inhabitants of the Town of Windsor in the County of Hillsborough in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Town House in said Windsor on Tuesday, the 14th day of March, 1978, the Town Meeting to open at the conclusion of the School District Meeting; which is called for at 6 P.M., to act upon the following subjects.

1. To choose all necessary Town Officers for the year ensuing.
2. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same.
3. To hear reports of Auditors and Agents heretofore chosen and to pass any vote in relation thereto.
4. To see if the Town will vote to raise and appropriate \$3,500.00 for highways.
5. To see if the Town will vote to accept State Aid on its highways and raise and appropriate \$22.61 as the Town's share.
6. To see if the Town will vote to raise and appropriate \$500.00 for Police and Fire expenses.
7. To see if the Town will vote to raise and appropriate \$150.00 for the upkeep of the Town House.
8. To see if the Town will vote to raise and appropriate \$65.00 for Street Lighting.
9. To see if the Town will vote to raise and appropriate \$200.00 for the upkeep of the Town Cemeteries.
10. To see if the Town will authorize the Selectmen to borrow money in anticipation of Taxes.
11. To see if the Town will authorize the Selectmen to use all or any amount of surplus to alleviate the tax rate.
12. To see if the Town will vote to raise and appropriate \$50.00 to donate to the Hillsboro Rescue Squad.
13. To see if the Town will vote to raise and appropriate \$1,500.00 to be paid to the Town of Hillsboro for the use of the public sanitary receiving station in Hillsboro, N.H.

14. To see if the Town will vote to authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 for use as setoffs against budget appropriations in the amount indicated, and, further to authorize the Selectmen to make pro rata reductions in the amount if estimated entitlements are reduced or take any other action thereon:

Appropriation	Estimated Amount
Town Dump	\$750.00

15. To see if the Town will vote to raise and appropriate \$200.00 for legal expenses.

16. To see if the Town will vote to raise and appropriate \$53.72 as an annual membership fee in the Southwestern New Hampshire Regional Planning Commission.

17. To see if the Town will vote to raise and appropriate \$1,000.00 to pay the cost of printing a bicentennial commemorative issue of the History of Windsor.

18. To see if the Town will raise and appropriate \$80.00 to support the Fuller Library in Hillsboro.

19. To see if the Town will vote to ratify and affirm the Letter of agreement dated May 26, 1977 by and between the Selectmen of the Town of Windsor and Guidance Camps Inc. regarding a gate at Black Pond Bridge, or take any other action thereon.

20. To see if the Town will vote to exempt itself from the provisions of RSA 55:9-a and 9-b, which statutes allow voters to register with the town clerk in addition to the Supervisors of the Checklist, or take any other action thereon.

21. To transact any other business that may legally come before said meeting.

Given under our hands and seal this 15th day of February, in the year of our Lord nineteen hundred and seventy-eight.

ERIC WILTON
RONALD HOUGHTON
WILLIAM McNAMEE
SELECTMEN OF WINDSOR

A true copy of Warrant — Attest
ERIC WILTON
RONALD HOUGHTON
WILLIAM McNAMEE
SELECTMEN OF WINDSOR

BUDGET OF THE TOWN OF WINDSOR

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1978 to December 31, 1978

PURPOSE OF APPROPRIATION	APPRO. PREVIOUS YEAR	ACTUAL EXPEND. PREVIOUS YEAR	APPRO. ENSUING YEAR 1978
General Government:			
Town Officers' Salaries	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
Town Officers' Expenses	550.00	442.82	550.00
Election & Reg. Expenses	500.00	474.30	800.00
Town Hall & Other			
Town Buildings	300.00	418.37	150.00
Protection of Persons & Prop.			
Police Department	50.00	16.00	50.00
Fire Department	200.00	20.00	450.00
Damages & Legal Exp.	150.00	262.50	200.00
Health Department:			
Mental Health Service	30.00		
Dump	1,500.00	1,500.00	1,500.00
Highways & Bridges:			
Town Maint. summer & winter	2,150.00	1,800.00	3,500.00
Street Lighting	45.00	43.75	65.00
Town Road Aid	22.75	22.75	22.61
Public Welfare: Rescue Squad	50.00	50.00	50.00
History of Windsor	300.00	300.00	1,000.00
Public Service Enterprises:			
Cemeteries	150.00	267.38	200.00
Town Mapping	100.00		
Adv. & Regional Assoc.	54.40	54.40	53.72
Capital Outlay	250.00		
TOTAL Appropriations	\$ 7,632.16		\$ 9,821.33

SOURCES OF REVENUE	EST. REVENUE PREVIOUS YEAR	ACTUAL REVENUE PREVIOUS YEAR	EST. REVENUE ENSUING YEAR 1978
From State:			
Interest & Dividends Tax	\$ 193.00	\$ 193.92	\$ 200.00
Savings Bank Tax	51.00	51.83	50.00
Meals & Rooms Tax	530.00	53.28	1,011.00
Highway Subsidy	374.00	374.61	587.00
Reimb. a/c Buis. Profits Tax	269.00	269.08	282.00
From Local Sources:			
Dog Licenses	35.00	45.00	35.00
Motor Vehicle Permit Fees	3,000.00	3,955.50	3,000.00
Int. on Taxes & Deposits	300.00	347.26	300.00
Income from Trust Funds	154.00	154.24	154.00
Resident Taxes Retained	450.00	440.00	420.00
Yield Taxes Assessed	211.00	211.52	300.00
Surplus			1,500.00
From Federal Sources:			
Revenue Sharing	500.00		750.00
Amount to be Raised by Prop. Taxes			1,232.00
TOTAL REVENUES			\$ 8,589.00

STATEMENT OF APPROPRIATIONS AND TAXES

ASSESSED 1977

Appropriations

Town Officers' Salaries	\$ 1,150.00
Town Officers' Expenses	550.00
Election & Registration Expenses	500.00
Town Hall & Other Buildings Expenses	300.00
Police Department	50.00
Fire Department, incl. Forest Fires	200.00
Planning & Zoning	54.40
Health Department \$30.00 Ambulance \$50.00	80.00
Town Dump	1,500.00
Town Road Aid	22.76
Town Maintenance	2,150.00
Street Lighting	45.00
Library	80.00
Cemeteries	150.00
Damages and Legal Expenses	150.00
Town Mapping	100.00
Town History	300.00
Capital Reserve Fund for Fire Fighting	250.00

TOTAL Town Appropriations \$ 7,632.00

LESS: Estimated Revenues & Credits

Resident Taxes	\$ 450.00
Yield Taxes	211.52
Interest on Delinquent Taxes	300.00
Meals & Rooms Tax	532.00
Interest & Dividends Tax	193.92
Savings Bank Tax	51.83
Highway Subsidy	374.61
Dog Licenses	35.00
Income from Trust Funds	154.00
Motor Vehicle Permit Fees	3,000.00
Revenue Sharing Funds	500.00

TOTAL Revenues & Credits \$ 5,802.88

Net Town Appropriations	\$ 1,829.12
Net School Appropriations	21,296.55
County Tax Assessments	2,666.94

TOTAL Town, School & County \$25,792.61

Deduct Total Business Profits Tax Reimb.	269.00
Add War Service Credits	250.00

Add Overlay	353.27
Property Taxes To Be Raised	\$26,126.88
War Service Tax Credits 5 at \$50	\$250.00
Resident Taxes 45 at \$10	\$450.00

SUMMARY INVENTORY OF VALUATION

For The Tax Year 1977

Land - Improved and Unimproved	\$337,800
Buildings	457,400
Public Utilities - Electric	17,800
House Trailers, Mobile Homes, etc. 2	4,000
Boats & Launches 45	9,800
NET VALUATION on which Tax Rate is Computed	\$826,800
Public Service Co., Electric	17,800
Number of Inventories Distributed in 1977	138
Date Inventories Mailed 3-17-1977	
Number of Inventories Returned in 1977	76

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

ERIC WILTON
RONALD HOUGHTON
WILLIAM McNAMEE

SELECTMEN OF WINDSOR

SCHEDULE OF TOWN PROPERTY

As Of December 31, 1977

Description	Value
Town Hall, Lands and Buildings	2,000.00
Furniture and Equipment	250.00
Police Department, Equipment	200.00
Fire Department, Equipment	200.00
TOTAL	\$2,650.00

FINANCIAL REPORT OF THE TOWN OF WINDSOR

Fiscal Year Ended December 31, 1977

Assets

Cash: In hands of Treasurer	\$ 4,170.68	
In hands of Officials	761.31	
TOTAL		4,931.99
Due from State: Rooms & Meals Tax		479.50
Uncollected Taxes: Levy of 1977		18,542.08
GRAND TOTAL		\$24,003.57
Current Surplus December 31, 1976		2,571.57
Current Surplus December 31, 1977		3,693.41
Increase of Surplus		1,121.84

Liabilities

Accounts Owed by the Town:		
Unexpended Balances of Spec. Appro.	30.00	
Unexpended Revenue Sharing Funds	761.31	
Due to State: 2% Bond & Debt		
Retirement Taxes	42.30	
Yield Tax Deposits	180.00	
School District Tax Payable	10,296.55	
Tax Anticipation Notes Outstanding:		
Bank New Hampshire	9,000.00	
TOTAL Liabilities		20,310.16
Current Surplus		3,693.41
GRAND TOTAL		\$24,003.57

Receipts

Current Revenue:

From Local Taxes: (Collected and remitted to Treasurer) Property - 1977	\$ 7,588.28
Resident Taxes - 1977	340.00
Yield Taxes	34.27
Total Current Year's Taxes	
Collected and Remitted	\$ 7,962.55
Property & Yield Taxes - Previous Years	12,073.91
Resident Taxes - Previous Years	100.00
Interest received on Delinquent Taxes	347.26
Penalties: Resident Taxes	9.00
From State: Highway Subsidy	374.61
Interest & Dividends Tax	193.92
Savings Bank Tax	51.83
Meals & Rooms Tax	53.28
Reimb. a-c Business Profits Tax	269.08
From Local Sources, Except Taxes:	
Dog Licenses	45.60
Business Licenses, Permits & Filing Fees	34.50
Income from Trust Funds	154.24
Motor Vehicle Permits	3,955.50
TOTAL Current Revenue Receipts	\$25,625.28
<i>Receipts Other than Current Revenue:</i>	
Proceeds of Tax Anticipation Notes	9,000.00
TOTAL Receipts from All Sources	\$34,625.28
Cash on Hand January 1, 1977	756.45
GRAND TOTAL	\$35,381.73

Payments

Current Maintenance Expenses:

General Government:	
Town Officers' Salaries	\$ 1,150.00
Town Officers' Expenses	442.82
Election & Reg. Expenses	474.30
Expenses Town Hall & Other Town Buildings	418.37
Protection of Persons & Property:	
Police Department	16.00
Rescue Squad	50.00
Fire Dept. incl. Forest Fires	20.00
Health: Vital Statistics	50.00
Town Dump	1,500.00

Highways and Bridges:		
Town Road Aid	22.76	
Town Maint. - Winter	1,800.00	
Street Lighting	43.75	
Libraries:	80.00	
Public Service Enterprises: Cemeteries	267.38	
Unclassified: Damages & Legal Exp.	262.50	
Advertising & Reg. Assoc.	54.40	
Town History	300.00	
Discounts, Abatements & Refunds	125.00	
	<hr/>	
TOTAL Current Maint. Exp.		\$ 7,027.78
Payments to other Govt. Divisions:		
State a-c 2% Bond & Debt.		
Retirement Taxes	88.93	
Taxes paid to County	2,666.94	
School District (1976 Tax \$10,427.40)		
(1977 Tax \$11,000.00)	21,427.40	
	<hr/>	
TOTAL Payments to Other		
Governmental Divisions		24,183.27
		<hr/>
TOTAL Payments for All Purposes		\$31,211.05
Cash on hand December 31, 1977		4,170.68
		<hr/>
GRAND TOTAL		\$35,381.73

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Februaury 10, 1978

ERIC WILTON
RONALD HOUGHTON
WILLIAM McNAMEE
SELECTMEN OF WINDSOR
PAULINE C. WILTON
TREASURER

TOWN CLERK'S REPORT

DEBIT

Motor Vehicle Permits Issued:		\$ 3,955.50
Dog Licenses Issued:		
10 Males at \$2.00	\$ 20.00	
2 Females at \$5.00	10.00	
9 Spayed Females at \$2.00	18.00	
1 Altered Male at \$1.80	1.80	
1 Penalty at \$1.00	1.00	
		<hr/>
		\$ 50.80
Less: Fees Retained		
21 at .20	4.20	
1 at .50	.50	
		<hr/>

Filing Fees - Town Office	46.10
	<hr/>
	5.00

TOTAL DEBITS \$ 4,006.60

CREDIT

Remittances to Treasurer:	
Motor Vehicle Permits	\$ 3,955.50
Dog Licenses Issued (less fees)	46.10
Filing Fees - Town Office	5.00
	<hr/>

TOTAL CREDITS \$ 4,006.60

RITA JOHNSON

TOWN CLERK

CERTIFICATE OF AUDIT

This is to certify that I have examined the Town Clerk's records of Windsor, N.H. for the period beginning January 1, 1977 thru December 31, 1977 and have found them to be true and accurate to the best of my knowledge.

EMILY WERNER

AUDITOR

SUMMARY OF WARRANTS **PROPERTY, RESIDENT AND YIELD TAXES**

Levy of 1977

DEBIT

Taxes Committed to Collector:		
Property Taxes	\$25,904.76	
Resident Taxes	460.00	
	<hr/>	
TOTAL Warrants		\$26,364.76
Yield Taxes		317.12
Interest Collected on Delinquent Prop. Taxes		.10
		<hr/>
TOTAL DEBITS		\$26,681.98

CREDIT

Remittances to Treasurer:		
Property Taxes	7,588.28	
Resident Taxes	340.00	
Yield Taxes	211.52	
Interest Collected	.10	
	<hr/>	
		8,139.90
Uncollected Taxes - Dec. 31, 1977:		
(As Per Collector's List)		
Property Taxes	18,316.48	
Resident Taxes	120.00	
Yield Taxes	105.60	
	<hr/>	
		18,542.08
		<hr/>
TOTAL CREDITS		\$26,681.98

SUMMARY OF WARRANTS **PROPERTY, RESIDENT AND YIELD TAXES**

Levy of 1976

DEBIT

Uncollected Taxes - As of		
Jan. 1, 1977 - Property Taxes	11,948.50	
Resident Taxes	100.00	
	<hr/>	
		12,048.50
Interest Collected on Delinquent		
Property Taxes		347.16

Penalties Collected on Resident Taxes 9.00

TOTAL DEBITS \$12,404.66

CREDIT

Remittances to Treasurer During Fiscal

Year Ended Dec. 31, 1977:

Property Taxes	11,948.50
Resident Taxes	100.00
Interest Collected During Year	347.16
Penalties on Resident Taxes	9.00

TOTAL CREDITS \$12,404.66

BEVERLY A. HINES

TAX COLLECTOR

TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 1977

Cash on hand January 1, 1977 \$ 756.45

Received from Beverly Hines, Tax

Collector: 1976 Property Tax	\$11,948.50
1976 Interest	347.26
1976 Resident Tax	100.00
1976 Resident Penalties	9.00

TOTAL 12,404.76

1977 Property Taxes	7,588.28
1977 Resident Tax	340.00
1977 Yield Taxes	159.68

TOTAL 8,087.96

Received from Rita Johnson, Town

Clerk: Auto Permits	3,955.50
Dog Licenses	44.60
Dog License Penalties	1.00
State Fee	.50
Town Office, Filing Fee	5.00

TOTAL 4,006.60

Received from State of New Hampshire:

Highway Subsidy	374.61
Business Profits Tax	269.08
Bank Tax	51.83
Room & Meals Tax	53.28

Interest & Dividends Taxes	193.92	
TOTAL		942.72
Received from Trustees of Trust Funds		
1977 Interest	154.24	
Received from Selectmen: Permits	4.00	
Planning Board Fee	25.00	
TOTAL		183.24
Bank of New Hampshire: Loan		9,000.00
GRAND TOTAL		\$35,381.73
EXPENDITURES: Selectmen's Orders		31,211.05
Balance on Hand Dec. 31, 1977		\$ 4,170.68

REVENUE SHARING ACCOUNT

Available Funds, Jan. 1, 1977		\$ 282.95
Add Entitled Payments	\$ 448.00	
Interest	30.36	
		478.36
Total Available Funds, Dec. 31, 1977		\$ 761.31

PAULINE C. WILTON

TREASURER

**COMPARATIVE STATEMENT OF
APPROPRIATIONS AND EXPENDITURES
Fiscal Year Ended December 31, 1977**

	APPRO- PRIA- TION	EX- PENDE	UNEX- PENDE	OVER- DRAFT
Town Officers' Salaries	\$1,150.00	\$1,150.00	\$	\$
Town Officers' Expenses	550.00	442.82	107.18	
Election & Registration	500.00	474.30	25.70	
Highways	2,150.00	1,800.00	350.00	
T.R.A.	22.76	22.76		
Police & Fire	250.00	36.00	214.00	
Town Hall	300.00	418.37		118.37
Street Light	45.00	43.75	1.25	
Cemeteries	150.00	267.38		117.38
Rescue Squad	50.00	50.00		
Dump	1,500.00	1,500.00		
Legal Expenses	150.00	262.50		112.50
Member SWRPC	54.40	54.40		
History of Windsor	300.00	300.00		
Mental Health	30.00		30.00	
Library	80.00	80.00		
Capital Res. Fund	250.00		250.00	
Town Mapping	100.00		100.00	
TOTALS	\$7,632.16	\$6,902.28	\$1,078.13	\$348.25
			348.25	
Net Unexpended			\$ 729.88	

DETAILED STATEMENT OF PAYMENTS

Town Officers' Salaries

Eric. Wilton, Selectman	\$ 250.00
Ronald Houghton, Selectman	125.00
William McNamee, Selectman	125.00
Pauline C. Wilton, Treasurer	175.00
Beverly A. Hines, Tax Collector	225.00
Rita Johnson, Town Clerk	200.00
Emily Werner, Auditor	50.00
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	\$ 1,150.00

Town Officers' Expenses

The Messenger, Advertising	\$ 52.50
Brown & Saltmarsh, Supplies	52.00
Eric Wilton, Expenses & Supplies	56.15
William McNamee, Expenses	10.44
Knapton Insurance Agency, Bonds	149.00
Rita Johnson, Expenses & Supplies	45.03
Homestead Press, Tax Bills	20.20
Inez. M. Cushman, Tax Collector Assoc., Dues	10.00
Branham Publishing Co., Reference Books	14.50
Beverly A. Hines, Supplies	23.00
Town Clerk Assoc., Dues	10.00
	<hr/>
	\$ 442.82

Election and Registration

Pherus Press, Town Report & Ballots	\$ 449.30
Pauline C. Wilton, Supervisor	10.00
Gertrude Barclay, Supervisor	2.50
Annie Duefield, Supervisor	2.50
Louis Werner, Moderator	10.00
	<hr/>
	\$ 474.30

Town Hall

Public Service Co., Lights	\$ 36.41
Knapton Insurance Agency, Fire Insurance	29.70
Windsor Construction, Material & Repairs	352.26
	<hr/>
	\$ 418.37

Protection of Persons and Property

Ronald Houghton, Police Work	\$ 16.00
Hillsboro Rescue Squad, Appropriation	50.00
Eric Wilton, Forest Fire Control	20.00
	<hr/>
	\$ 86.00

Health and Sanitation

Town of Hillsboro, Sanitary Landfill	\$ 1,500.00
Rita Johnson, Vital Statistics	.50
	<hr/>
	\$ 1,500.50

Highways and Bridges

Eugene Edwards, Snow Plowing	\$ 1,800.00
Town Road Aid	22.76
Public Service Co., Street Light	43.75
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	\$ 1,866.51

Libraries

Fuller Public Library, Appropriation	80.00
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Cemeteries

Windsor Construction, Mowing & Repairs	\$ 267.38
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Unclassified

Hatfield & Henderson, Legal Fees	\$ 262.50
S.W. Reg. Planning Commission, Dues	54.40
Jean Farquhar, Work on History	300.00
Rita Johnson, Fees	\$125.00
	<hr/>
	\$ 741.90

Payments To Other Governmental Divisions

State Treasurer	\$ 88.93
County Treasurer	2,666.94
School District of Windsor, 1976-77	
Appro. \$10,427.40, 1977-78	Appro. \$11,000.00
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	\$24,183.27

REPORT OF THE TRUST FUNDS OF THE TOWN OF WINDSOR, N. H.
Fiscal Year Ended December 31, 1977

Date of Creation	NAME AND PURPOSE OF CREATION	HOW INVESTED	Principal			Income		
			Balance Beginning of Year	New Funds Created	Balance End Year	Balance Be- ginning Year	Income	Expended
Oct. 31 1899	Abney Symonds Trust for town purposes	Bank of N. H.	\$2,104.70		\$2,104.70	\$115.74	\$115.74	
Oct. 31 1899	Abney Symonds Trust for town purposes	Bank of N. H.	500.00		500.00	27.50	27.50	
TOTALS			\$2,604.70		\$2,604.70	\$143.24	\$143.24	

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

February 2, 1978

BEVERLY A. HINES, GERTRUDE BARCLAY, JOAN E. CUDDY - Trustees

FOREST FIRE WARDEN'S REPORT

Forest fire control in New Hampshire is a joint state and town/city responsibility (RSA 224).

The Director, Division of Forests and Lands (State Forester) appoints a forest fire warden and several deputy forest fire wardens in each town/city upon the recommendation of local authorities.

The local forest fire warden is responsible for forest fire prevention and suppression activities in his town. He regulates the kindling of outside fires when the ground is not covered with snow by the issuance of written permits only when conditions are safe. He is responsible for suppression with the town/city and state sharing the cost. Suppression costs in excess of $\frac{1}{4}$ of 1% of the assessed valuation of the town are assumed by the state.

The state provides training for the local fire organization and helps coordinate activities between towns/cities. The state also supports local forces with backup personnel, equipment, and supplies for suppression and prevention.

This combination of state and local cooperation, started in 1893, works well, for New Hampshire has enjoyed one of the smallest acreage losses due to forest fires in the United States for the past 25 years.

1977 Forest Fire Statistics

	No. of Fires	No. of Acres Burned
State	1,091	2,386
District	139	244
Town	0	0

RICHARD S. CHASE
DISTRICT FIRE CHIEF

ERIC WILTON
FOREST FIRE WARDEN

The State of New Hampshire

Windsor School District

SCHOOL WARRANT

To the inhabitants of the School District in the Town of Windsor qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in said district on the fourteenth day of March 1978 at six o'clock in the evening to act upon the following subjects:

1. To choose by non-partisan ballot the following school district officials:

- A. Moderator for the ensuing year.
- B. Clerk for the ensuing year.
- C. Treasurer for the ensuing year.
- D. Two members of the School Board:
one member, expiration date 1979
one member, expiration date 1981
- E. Auditor for the ensuing year.

2. To determine and appoint the salaries of the School Board and Truant Officer, and fix the compensation of any other officers or agents of the district.

3. To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto.

4. To choose agents, and/or committees in relation to any subject embraced in this warrant.

5. To see if the district will vote to authorize the School Board to make application for, and to accept on behalf of the district, any and all grants or other funds for educational purposes which may now or hereafter be forthcoming from the United States Government or from the State of New Hampshire for the school year 1977-78.

6. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents and for

the payment of statutory obligations of the district.

7. To transact any other business that may legally come before said meeting.

Given under our hands at said Windsor this fourteenth day of February, 1978.

MILDRED L. HOUGHTON
GERTRUDE BARCLAY
SCHOOL BOARD

A true copy of Warrant — Attest

MILDRED L. HOUGHTON
GERTRUDE BARCLAY
SCHOOL BOARD

WINDSOR SCHOOL DISTRICT OFFICERS

Moderator

William McNamee

Members of School Board

Mildred Houghton

Term Expires 1980

Gertrude Barclay

Term Expires 1978

Clerk and Treasurer

Susan Herman

Auditor

William McNamee

WINDSOR SCHOOL DISTRICT
1977-1978 BUDGET AND 1978-1979 PROPOSED BUDGET

1977-78		Proposed Budget 1978-79			
BUDGET		ACCOUNTS	Elem.	Jr. High	High Total
ADMINISTRATION:					
\$ 75.00	110	Salaries for Administration			\$ 75.00
		Board Chairman	\$ 4.20	\$ 5.40	\$ 5.40
		Board Members at \$10.00 each	5.60	7.20	7.20
		Clerk	4.20	5.40	5.40
		Moderator	1.40	1.80	1.80
		Treasurer	2.80	3.60	3.60
		Auditor	2.80	3.60	3.60
14.00	135	Contracted Services			20.00
		Census	2.80	3.60	3.60
		Check List and Ballot Clerks	2.80	3.60	3.60
109.00	190	Other Expenses			134.00
		Association Dues	16.80	21.60	21.60
		Bank Charges	2.52	3.24	3.24
		Treasurer's Supplies	5.60	7.20	7.20
		District Office Expenses	4.20	5.40	5.40
		Meeting Expenses	8.40	10.80	10.80

FIXED CHARGES:

10.00	855 Insurance	2.80	3.60	3.60	20.00
	Bond	2.80	3.60	3.60	

OUTGOING TRANSFERS:

17,808.00	1477.1 Tuition	5,720.00	5,560.00	3,750.00	15,030.00
3,795.00	1477.2 Transportation	967.40	1,243.80	1,243.80	3,455.00
645.00	1477.3 Dist. Share Supervisory Union	176.67	227.15	227.16	630.98

<u>\$22,456.00</u>	TOTAL NET	\$ 6,933.79	\$ 7,120.59	\$ 5,310.60	\$19,364.98
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REVENUES

\$ 220.00	Sweepstakes				220.00
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\$22,456.00
220.00

TOTAL BUDGET
Anticipated Revenue

\$19,364.98
220.00

\$22,236.00

DISTRICT ASSESSMENT

\$19,144.98

SCHOOL BOARD'S CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is complete and correct to the best of our knowledge and belief. The accounts are kept in accordance with Section 24 of Chapter 71 of the Revised Statutes Annotated, and upon forms prescribed by the State Tax Commission.

THOMAS J. WATMAN
SUPERINTENDENT

MILDRED L. HOUGHTON
GERTRUDE BARCLAY
SCHOOL BOARD

REPORT OF SCHOOL TREASURER

Fiscal Year July 1, 1976 to June 30, 1977

Cash on hand July 1, 1976	\$ 3,283.73
Received from Selectmen: Current Appropriation	10,000.00
Revenue from State Sources	497.87
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TOTAL Amount Available for Fiscal Year	\$13,781.60
LESS: School Board Orders Paid	11,402.85
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Balance on Hand June 30, 1977	\$ 2,378.75

SUSAN HERMAN
DISTRICT TREASURER

CERTIFICATE OF AUDIT

This is to certify that I have examined the books, vouchers, bank statements and other financial records of the treasurer of the School District of Windsor of which the above is a true summary for the fiscal year ending June 30, 1977 and find them correct in all respects.

WILLIAM McNAMEE
AUDITOR

SUPERINTENDENT OF SCHOOLS REPORT

To the Citizens of the Windsor School District.

This year the Superintendent and the Board established goals for both the Superintendent's office and the Board to accomplish over the school year. The Superintendent's office has already taken steps to adjust its administrative procedures and capabilities to best facilitate the accomplishment of these goals, and is planning to report its record of successes and failures in next year's message. It is expected that goal-setting will be a regular part of the Superintendent's annual plan in the years to come as will an annual report on the goals set.

This year's goals are as follows:

Superintendent's Office

I. Top Priority Goals:

1. To ensure that all district's administrative priority goals are worked toward in a consistent and effective manner.
2. To ensure that a system of Principal evaluation is developed and implemented.
3. To develop an operational administrative manual and to see that its provisions are carried out.
4. To develop and implement an effective needs assessment for each district and the Union.
5. To develop and implement standardized budgetary procedures and to present each Board with a Superintendent budget proposal.
6. To ensure that each Board and all administrators receive complete up-to-date and accurate financial reconciliations.
7. To investigate and report to the Boards on the feasibility of programmed budgeting procedures.
8. To provide each Board with complete agendas, including necessary supportive information.
9. To develop job descriptions for all SU #24 Office staff and to work toward the development of written procedures for all major staff tasks.
10. To ensure that a useable and complete filing system is developed in the SU #24 Office.
11. To promote a SU #24 effort at adult education and

greater Community-School involvement.

12. To ensure that an increased effort is made at effective Public Relations.
13. To encourage cooperative projects between districts and cooperative communications.

The Superintendent's Office is currently making a major effort to get the community more involved and interested in school affairs. Two major aspects of this effort are a greater degree of reporting of school activities in local newspapers and the establishment of a Community Education Program. Procurement of CETA funds by the Superintendent's office has helped greatly in regard to both of these. Another part of this effort is a Needs Assessment Program, which is providing every citizen an opportunity to voice his or her opinion on what Windsor needs in regard to educational programs and facilities.

SUPERINTENDENTS' SALARIES

Supervisory Union No. 24

1977 — 1978

A. State Share	\$ 4,850.00
B. Share Paid by Districts	
Henniker	6,923.94
Hillsboro-Deering	15,966.69
Hopkinton	14,986.77
Stoddard	2,754.95
Washington	2,148.95
Windsor	197.70
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	\$ 47,829.00



